

giz Indonesia, ASEAN

To

All invited bidders

Invitation to tender – RFP No. 83504787

Project no.: 21.9022.1-003.00
Project title: Sustainable Energy Transition in Indonesia
(SETI)
Country: Indonesia

Service Tendered:
Green Building (BGH) Incentives Guideline for Local Government

Dear Sir/Madam,

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development.

As part of the Energy Programme, GIZ Indonesia is currently implementing a project funded by the International Climate Initiative (IKI) of the BMWK, called “Sustainable Energy Transition in Indonesia (SETI)”, PN 21.9022.1-003.00.

SETI is implemented jointly with the political partner, the Directorate General for New and Renewable Energies and Energy Conservation (Direktorat Jenderal Energi Baru Terbarukan dan Konservasi Energi, DJ EBTKE) under the Ministry of Energy and Mineral Resources (Kementerian Energi dan Sumber Daya Mineral, ESDM). It further works closely with other line ministries. The project will also work with the private sector to develop and apply innovative RE technology and business models, support access to financial institutions. Moreover, SETI will work with local government units to enable the city transition towards sustainable energy.

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GIZ SETI project is currently seeking Green Building (BGH) Incentives Guideline for Local Government.

The detail services is set forth in the attached of Term of Reference and other annexes.

1. Proposal Submission

Should you be interested in participating in this tender, please submit the **Proposal** to ID_Quotation@giz.de (**ONLY**) latest by **Monday, 5 January 2026 10 am Local time.**

Bids are to be submitted using the two-files procedure.

Please submit your technical and financial proposal in two-files, technical and financial (PDF format). Price information shall not appear in any part of technical proposal.

To secure your financial proposal (pdf and excel file) please set up a password which will be used at later stage once the evaluation of the technical proposal is completed. The proposers who achieve the technical score will be requested to provide a password.

Please make sure to save the password. Bidders are not allowed to change the password after the deadline of submission.

Technical, Consist of:

- Proposal with requirement details as set forth in the Term of Reference
- Company Profile - Presentation of the bidding company/institution include organization chart
- Curriculum Vitae of Key Experts as stipulated in the TOR

Financial, Consist of:

- Financial Proposal with Price Schedule form
- All prices/rates must be inclusive of income tax (PPH 21/PPH 23) GIZ obliged to withhold the income tax.
- All prices/rates quoted must be exclusive of Value Added Tax (VAT). Please provide the Taxable or Non-taxable letter (PKP or Non PKP)
- The currency of the financial proposal shall in IDR
- **Copy NPWP**
- **Copy Bank Account**
- Proposal must be stamp and signed by an authorized representative of the bidding company using the **Price of Schedule Form** provided as **Annex 3 of this Invitation.**

Any proposal arriving after the deadline will not be considered (disqualified).

2. Value Added Tax

▪ Bilateral Project and ASEAN Project

All prices/rates quoted must be exclusive of all taxes, since GIZ including its subsidiary organs, is exempted from taxes.

According to the PMK No. 215/PMK 03/2008 and KMK No. 17/KMK 010/Year 2021. The Value Added Tax shall be exempted by BADORA (**code 080**). The process of tax exemption shall take around 2 – 3 months.

3. Technical and Financial Assessment or Evaluation

We will evaluate the bids received in the light of both technical and price considerations (see the attached **Technical Evaluation Grid as Annex 2**).

The technical proposals will be evaluated based on the criteria and weighting as Annex 2.

When the technical evaluation has been completed, the financial proposal of those bidders which are eligible from the technical point of view will be opened and evaluated by the commercial officer responsible. The technical and financial proposals are weighted at a ratio of 70:30 respectively. The technical bid will be weighted with 70% and the financial proposal with 30% on the basis of the following formula: (Technical points obtained by Bidders X divided by the best number of points) x 70 % + 30 % x (Lowest price divided by the price of Bidders X).

$$\frac{\text{Technical evaluation of bid} \times 70\%}{\text{Technical evaluation of best bid}} + \frac{\text{most economical bid} \times 30\%}{\text{price of bid}}$$

An overall order of rank is thus established, with the most cost-effective bid at the top.

GIZ shall have the right to invite the bidder for a presentation as part of the technical evaluation, if deemed necessary.

4. Validity of Proposals

Seite 4/5,

Proposals should be valid for a period of not less than 100 days after proposal opening, unless otherwise specified in the Specific Terms and Conditions. Proposers are requested to indicate the validity period of their proposals.

5. Modification/withdrawal of the bid

Adjustment to or withdrawal of bids are to be communicated in writing by post by the deadline for submission of bids.

Subsequent adjustments or modifications to the bid, which can be submitted up to the deadline for submission of bids, shall also be subject to the requirements for sending in the bid (section 3 herein).

**"Adjustment to RFP 83504787 Green Building (BGH) Incentives
Guideline for Local Government."**

6. GIZ General Terms and Conditions for the contract

The General Terms and Conditions of the contract are attached as Annex 4. Additionally, the bidder is required to sign the Formal Declaration Acceptance of GIZ GTC, which is provided as Annex 5.

7. Contract Award / Adjudication of Proposals

The Contract will be awarded to the bidders offering the most responsive evaluated proposal and whose services are commercially and technically acceptable (best overall value).

If you have any further questions in this respect, please send an email to CP-Indonesia@giz.de within the period until **19.12.25**. The queries will be answered by E-mail, both queries and answers will be forwarded to all companies involved in the bidding process.

Thank you very much for your kind attention. Kindly looking forward to hearing from you.

Yours truly,

**Contract and Procurement Unit
GIZ Country Office Indonesia**

Annexes

1. Terms of Reference
 2. Technical Assessment Grid
 3. Eligibility Assessment
 4. Price Schedule
 5. General Terms & Conditions
 6. Declaration of Acceptance GIZ GTC
 7. Bidding Q & A
 8. Company Data Profile
 9. Timeframe
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